

<b>ICMR-NATIONAL INSTITUTE OF CANCER PREVENTION AND RESEARCH</b> I-7, Sector 39, Noida (U.P) –201301 Tel No: 0120-2446900
Walk-In Interview in Project entitled “ <b>WHO FCTC Global Knowledge Hub on Smokeless Tobacco</b> ” under <b>Dr. Shalini Singh</b> , Director & Scientist-G at National Institute of Cancer Prevention and Research, Noida.

**Note:** Candidates must write the name of project and post applied for the top of envelope as well as in application. Without marking, application will not be entertained in any project.

<b>Name of Project</b>	<b>WHO FCTC Global Knowledge Hub on Smokeless Tobacco</b>
<b>Name of the post</b>	<b>Project Coordinator (Unreserved)</b>
<b>Place of posting</b>	NICPR, Noida
<b>Number of posts</b>	One
<b>Date of Walk-in interview</b>	12 <sup>th</sup> August, 2020
<b>Essential qualification with Experience</b>	Ph.D in lifesciences (Bioinformatics, Biotechnology, Biochemistry, molecular biology) with 3 yrs research experience in relevant fields or M.Sc in lifesciences (Bioinformatics, Biotechnology, Biochemistry, molecular biology) with 6 yrs research experience in relevant fields
<b>Desirables</b>	Experience in system biology, docking and simulation, Fluorescence activated cell sorting, Toxicity analysis, hematopoietic and mesenchymal stem cell, primary and secondary cell line works, cell signaling
<b>Job responsibilities</b>	<ul style="list-style-type: none"> <li>• Will be responsible to work and coordinate with project officer, field investigator and IT specialist with the directions of experts under the guidance of hub in charge</li> <li>• Provide research support to the project team</li> <li>• In-silico chemical component interaction</li> <li>• In-vitro toxicity testing on cell lines</li> </ul>
<b>Age limit</b>	Not exceeding 40 Years
<b>Emoluments</b>	<b>Rs. 65,000/- fixed per month</b>
<b>Duration of the project</b>	1 years (extendable)
<b>Duration of contract</b>	One Year (renewable on the basis of performance)

<b>Name of Project</b>	<b>WHO FCTC Global Knowledge Hub on Smokeless Tobacco</b>
<b>Name of post</b>	<b>Project Manager (Unreserved)</b>
<b>Place of posting</b>	NICPR, Noida
<b>Number of post</b>	One
<b>Date of Walk-in interview</b>	11 <sup>th</sup> August, 2020
<b>Essential qualification with experience</b>	<ol style="list-style-type: none"> <li>1. Master's degree in Economics/Sustainable Development Practice/Social Work/Sociology/ Planning and Development from a recognized university with minimum one year of experience.</li> <li>OR</li> <li>2. Graduation degree in Economics/Sustainable Development Practice/Social Work/Sociology/ Planning and Development from a recognized university with minimum three years of experience.</li> </ol>

<b>Preference(s)</b>	<ul style="list-style-type: none"> <li>• Previous work experience related to health research</li> <li>• Good knowledge of both quantitative and qualitative techniques in health research.</li> <li>• Good command in analyzing qualitative and quantitative data using SPSS, STATA, NVivo, ATLAS.ti software's.</li> <li>• Good writing skills and scientific publication(s).</li> <li>• Ability to plan and execute research papers independently.</li> </ul>
<b>Job responsibilities</b>	<ul style="list-style-type: none"> <li>• Responsible for coordination of the project with field staff</li> <li>• Supervise data collection through developing/implementing scientific tools</li> <li>• Will develop virtual network platform for sharing data and expertise with support from the IT specialist</li> <li>• Will support project staff for capacity building activities</li> <li>• Will assist in collecting and maintaining information for updating the knowledge hub database</li> <li>• Provide administrative support to the project team</li> <li>• Coordinate with the participants and delegates for participation in the training session, webinars and zoom sessions</li> <li>• Implement awareness activities</li> </ul>
<b>Age limit</b>	35 years
<b>Emoluments</b>	INR 50,000/- fixed per month
<b>Duration of project</b>	1 years (extendable)
<b>Duration of contract</b>	One Year (renewable on the basis of performance)

<b>Name of Project</b>	<b>WHO FCTC Global Knowledge Hub on Smokeless Tobacco</b>
<b>Name of the post</b>	<b>Data Entry Operator Grade-B (OBC-1)</b>
<b>Place of posting</b>	NICPR, Noida
<b>Number of post</b>	One
<b>Date of Walk-in interview</b>	18 <sup>th</sup> August, 2020
<b>Essential qualification with Experience</b>	Intermediate or 12 <sup>th</sup> pass in science stream from recognized board with DOEACC 'A' level from a recognized institute and/ or 2-year experience in EDP work in Government, Autonomous, PSU. A speed test of not less than 35 wpm
<b>Desirables</b>	Basic MS office knowledge, MS office Excel, MS office PowerPoint Knowledge
<b>Job Responsibilities</b>	<ul style="list-style-type: none"> <li>• Data entry</li> <li>• Data cleaning</li> <li>• Support project activities as and when required in the field</li> </ul>
<b>Age limit</b>	Not exceeding 28 Years (age relaxation will be given as per the govt. rule)
<b>Emoluments</b>	Rs.18,000/- fixed Per month
<b>Duration of the project</b>	1 years (extendable)
<b>Duration of contract</b>	One Year (renewable on the basis of performance)




<b>Name of Project</b>	<b>WHO FCTC Global Knowledge Hub on Smokeless Tobacco</b>
<b>Name of the post</b>	<b>Field Investigator/worker (Unreserved)</b>
<b>Place of posting</b>	NICPR, Noida
<b>Number of post</b>	Two
<b>Date of Walk-in interview</b>	11 <sup>th</sup> August, 2020
<b>Essential qualification with Experience</b>	12 <sup>th</sup> Pass with Sociology as a subject and two years' experience in any government / research institution OR Graduate in social sciences
<b>Job Responsibilities</b>	<ul style="list-style-type: none"> <li>• Responsible for data collection from the field</li> <li>• Data cleaning</li> <li>• Cross checking of entered data</li> <li>• Support project staff in implementing the field programmes, outreach and awareness activities</li> </ul>
<b>Age limit</b>	Not exceeding 30 Years
<b>Emoluments</b>	Rs.20,000/- fixed Per month
<b>Duration of the project</b>	1 years (extendable)
<b>Duration of contract</b>	One Year (renewable on the basis of performance)

**The Terms & Conditions for the post are as follows: (Read carefully before submission)**

1. The Posts are purely temporary for the project duration only.
2. The incumbent selected will have no claim for regular appointment at NICPR/ICMR/Govt.
3. Appointment is terminable with one-month notice from either side.
4. No benefit of Provident Fund, HRA, CTC, Medical Claims etc. is admissible.
5. Age relaxation for SC, ST, OBC, PwD as per Govt. rules.
6. Age will be counted on **01.07.2020**.
7. No travel charges will be paid to attend the interview.
8. **Date of walk-in-interview for various posts has been scheduled as below:**
  - **Project Manager & Field Investigator on 11.08.2020**
  - **Project Coordinator on 12.08.2020**
  - **Data Entry Operator Grade-B on 18.08.2020**
9. **No candidate entry will be allowed after 9:30 am in any condition.**
9. The number of positions can be decreased / increased at the discretion of Director, NICPR.
10. The competent authority has the right to screen /reject the candidature or cancel whole selection procedure without assigning any reason.
11. Any type of canvassing will be treated as disqualification.
12. Candidate will **download the attached format and fill the application** in all respect. Copy of documents (Age, educational qualification, experience, caste etc.) attachment is necessary. Candidate will bring the completed application and submit the same on **above schedule date of walk-in-interview**. The original documents will be tallied same day before entry to interview.

13. Incomplete, without photo pasted, unsigned applications will not be received and the candidate will not be allowed to participate in the walk-in-interview.
14. Copy of Identity proof (Aadhar/PanCard/ Passport/Driving License-card type) is to be attached and original needs to be bring at the time of examination/interview.
15. Reservation certificate should be as per Govt. of India Rules.
16. Applicants should write the name of the Project and Post on the application.
17. Persons already in regular/permanent service under any Government Department /Organization are not eligible to participate.
18. The selected candidate will work in the project mentioned above or on any other work that may be assigned by the Principal Investigator/Director from time to time.
19. Application must be submitted in the given format only. Applications submitted in any other format will be rejected.
20. No additional time will be given to submit any document etc. later on after interview.
21. Candidates who completely full fill the required criteria may come for interview.



(Ishwar Likhar)  
Administrative Officer  
NICPR, Noida

**ICMR-NATIONAL INSTITUTE OF CANCER PREVENTION AND RESEARCH (NICPR)**  
PLOT NO. I-7, SECTOR-39, NOIDA-201301



1. Name of Project applied for : \_\_\_\_\_
2. Application for the post of : \_\_\_\_\_
3. Category of Post applied for : \_\_\_\_\_
4. Name of the Candidate : \_\_\_\_\_  
( in Block letters)
5. Father's Name : \_\_\_\_\_
6. Date of Birth : \_\_\_\_\_
7. Sex : \_\_\_\_\_
8. Address for Correspondence: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Phone No. : \_\_\_\_\_
10. E mail : \_\_\_\_\_
11. (a) Caste : \_\_\_\_\_  
(b) Religion : \_\_\_\_\_  
(c) Category – Gen, SC, ST, OBC : \_\_\_\_\_  
(Attach self-attested photocopies of the caste certificate)

12. Educational Qualifications (beginning with Matriculation)  
(Attach self-attested photocopies of the certificates)

Sl No.	Name of the Exam passed	Year of Passing	Board/ University	Subject	Division/ Class/ Grade

13. Work Experience: (use separate sheet if required)

Sl. No.	Name of the Institute/Centre where employed	Period		Post held	Job Nature
		From	To		

DECLARATION

I hereby declare that all the statements made in this application are true and correct to the best of my knowledge and belief. I understand that in the event of particulars or information given herein being found false or incorrect, my candidature is liable to be rejected or cancelled and in the event of my misstatement/discrepancy in the particulars being detected, after my appointment, my services are liable to be terminated without notice to me. I have read & understand the terms given in the advertisement and attached the necessary documents.

Place:

Signature of the candidate

Date: