

**RECRUITMENT : DEALING ASSISTANTS (STORE) ON CONTRACT BASIS.**

Director, National Institute of Cancer Prevention and Research (formerly ICPO), Noida invites applications upto 20.01.2018 from retired Govt./PSU/Autonomous Body employees with last drawn GP of Rs.4600/- or above and Graduate Degree from a Recognised University, for the following position on a consolidated amount of Rs.30,000/- each per month fixed.

**Dealing Assistant ( Store ) - Two Posts.**

1. Only retired employee from Govt./PSU/Autonomous Body can apply for the above positions. The candidates need to have at least 02 years of actual "Hands on work experience" in the related matters of Store (Purchase, notings, bills, issues/ receipts etc.) .
2. Application on plain paper as per enclosed format, along with one passport size coloured photograph, duly signed by the applicant may be sent to the Director, National Institute of Cancer Prevention and Research (formerly ICPO), I-7, Sector-39, Noida-201 301. The envelope containing application and other annexures must be superscribed in bold letters as "Application for the position of Dealing Assistant (Stores)".
3. Documents to be enclosed with the application form (copies self attested)
  - a) Proof of date of birth
  - b) Educational qualifications
  - c) Work experience
4. Age: Not exceeding 62 years on the last date of receipt of Application.
5. Recruitment is temporary and on Contract basis for a period of six months, which, as per requirement, may be extended further, subject to satisfactory performance of Duties as per periodical assessment by the Director. ICMR/Institute will not be responsible to any further job on this service basis.
6. Application received incomplete/late, for any reason will be rejected straightaway without any further communication in this regard.
7. The Director, NICPR (ICMR) Noida reserves the right to reject any or all the applications and/or call only shortlisted candidates for interview/personal discussions.
8. No T.A./D.A. etc will be paid to the Candidates for attending the interview/personal discussions at NICPR, Noida.
9. Date for interview/personal discussion will be intimated separately by e-mail. No separate letter will be sent for the same.
10. No benefit of Provident Fund, HRA, LTC, Medical Claim etc. shall be admissible.
11. Name of Post applied must be written on the envelope.

  
Admn. Officer