

# ICMR-National Institute of Cancer Prevention and Research

Plot No. I-7 SECTOR-39 NOIDA – 201301

Tender No.: NICPR/Bio-Bank/2018-19/1

Dated : 24/09/2019

## INVITATION TO e-TENDER SUPPLY, INSTALLATION & COMMISSIONING OF Biobank with automated long term storage system on Turnkey Basis

### e-TENDER NOTICE

The Director, ICMR-NICPR, NOIDA, invites e- Bids for the establishment of a Biobanking facility as a turnkey project with all necessary scientific laboratory equipment and works at the designated site in the Institute.

The tender documents containing terms and conditions and specifications of the Biobank can be downloaded from the website [www.icmr.nic.in](http://www.icmr.nic.in); [www.nicpr.res.in](http://www.nicpr.res.in) and [eprocure.gov.in](http://eprocure.gov.in). The last date for submission of tender is **17/10/2019 by 10.00 A.M.** The Technical bid will be opened online on **18/10/2019 by 11:00 A.M.** Bidders are required to make a power point presentation of their Bid on the same day in the Board Room, 2<sup>nd</sup> floor, NICPR, NOIDA.

### Critical Dates

Publishing Date	24/09/2019
Document Download date	24/09/2019
Bid Submission Start Date (Online)	14/10/2019
Last date for submission of queries by bidders through email to ( <a href="mailto:kumar.anuj@gov.in">kumar.anuj@gov.in</a> )	07/10/2019
Date of site visit with prior appointment Contact: Mr Himanshu Rohilla, between 10:00 AM to 5:00 PM (cell 9650421616)	03/10/2019 - 04/10/2019
Pre-bid meeting Date	09/10/2019
Last date of Bid Submission (Online) [Technical & Financial]	17/10/2019 by 10.00 A.M.
Opening date of Technical bid and date of Power Point Presentation	18/10/2019 at 11.00 A.M.
Opening of Financial Bid	22/10/2019 at 03.00 P.M.



**DIRECTOR**  
ICMR – NICPR, Noida

**ICMR-National Institute of Cancer Prevention and Research**

**Plot No. I-7 SECTOR-39 NOIDA – 201301**

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***TERMS AND CONDITIONS OF THE TENDER FOR SUPPLY OF LABORATORY EQUIPMENTS:***

- 1 The Director, ICMR-NICPR, NOIDA, invites ‘**e-Tender**’ for the establishment of a Biobanking facility as a turnkey project with all necessary scientific laboratory equipment and works (list of technical specifications enclosed). The bidders may go through the terms & conditions carefully. In case of any bidder fails to follow any one or more of these conditions, the offer shall be summarily rejected.
- 2 **TWO BIDS SYSTEM shall be followed for** the establishment of a Biobanking facility as a turnkey project with all necessary scientific laboratory equipment and works: (i) Technical Bids (ii) Financial Bids.
- 3 Technical bid should be accompanied with details of Tender Fee, EMD, and check list.
- 4 Technical Bids and Financial Bids will be accepted only from REPUTED manufacturers /or their authorized agents for the supply, installation, and commissioning of the Biobanking facility as a turnkey project with all necessary scientific laboratory equipment and works. Combined bids will be rejected straightaway.
- 5 The bidders should submit **Rs.5.00 lakhs** as EMD along with their bids in the form Demand Draft/Bank Guarantee in favor of: Director, NICPR, NOIDA Payable at Noida. The tender without the EMD will be rejected summarily. No interest is payable on EMD. **Tender fee as well as EMD will be exempted subject to the submission of certificate of MSE, SSI & NSIC.** Receipt of DD from NICPR needs to be uploaded with technical bid.
- 6 The tender form can be downloaded from the **website: [www.icmr.nic.in](http://www.icmr.nic.in); [www.nicpr.res.in](http://www.nicpr.res.in) and [eprocure.gov.in](http://eprocure.gov.in)** directly and enclose the cost of tender form i.e., **Rs.2500 + 18% GST (Total Rs.2,950.00)** by Demand Draft/Bankers cheque along with the Technical Bids in favour of: Director, NICPR, NOIDA Payable at Noida.

- 7 The tender must be clearly typed without any cancellations / corrections. If there exists a difference in the amount quoted in words and numeric, the lowest of them will be taken as the tender amount.
- 8 The tenderer should clearly mention whether they are the manufacturers or authorized dealers / agents of the manufacturers. In case of dealership/ distributorship, the agent's latest letter of authorization from the manufacturer should be submitted along with the tender. The tenderer can also enclose the rates on the letter head of the manufacturer, if empowered to do so by manufacturers in writing, in addition to quoting in the tender form.
- 9 The validity of the Tender should be **120 days** from the date of opening of the tender.
- 10 Bidder shall not have conflict of interest with other bidders and if so found their bid will be disqualified.
- 11 Successful tenderer/bidder will have to deposit 10% performance Security (in INR) to be furnished in the form of either an Account Payee Demand Draft or Fixed Deposit Receipt or Performance Bank Guarantee from a Government approved Bank at the total cost of the equipment at the time of placing the order which shall be released only after warranty period of item and which will be treated as guarantee. Letter of Credit will be opened only after submission of the performance security/guarantee. If the firm fails to submit the performance security within 20 days of our order, the order shall be deemed as terminated and the EMD of the firm will be forfeited.
- 12 A copy of specification, description and available illustration should accompany the tender.
- 13 Availability of spares, accessories, etc. including facility of servicing of the equipment in the Biobank, available with the tenderer and authorized dealer should be clearly mentioned. Further, cost of spares for the period from 6<sup>th</sup> year to 10<sup>th</sup> year (s) after CSMC period should be clearly mentioned for smooth functioning of the Biobank.
- 14 The availability of any required technical feature of the quoted equipments should be carefully and authentically answered with valid proof in the form of printed brochures, etc. Any default in this matter will attract rejection of the tender.
- 15 In case of any clarification asked by NICPR regarding the bid, the bidder has to response to that query within 8 (eight) hours of our e-mail.

- 16 If the equipment(s) are of foreign origin, CIF/CIP, New Delhi and FOB value should be quoted separately, giving **120 days validity period** for the tender along with other terms and conditions of supply.
- (a) In case of imported goods, the tenderer should clearly mention the agency commission, if any, separately, failing which tender will be rejected. The agency commission will be paid in INR in India after arrival of the goods and satisfactorily installation and functioning of the Biobank.
- (b) Generally, no amendments in the terms and condition of Letter of Credit are permitted, if any amendment is required by the firm, the amendment charges in the Letter of Credit will be borne by the firm (in or outside India). The initial Letter of Credit charges within India will be borne by the Institute at the time of opening of Letter of Credit and the outside Letter of Credit charges will be borne by the firm/beneficiary.
- 17 All the items of establishment should have warranty for Five Years Comprehensive and Five Years Non- Comprehensive Warranty. The five year non-comprehensive warranty (services) will be free of cost and should not be quoted separately. Less period warranty by OEM will not be accepted.
- 18 Each tender must contain the rates not only in figures but also in words. The total value of each item should invariably be entered in column specified and the total value of the tender should be mentioned both in Foreign Currency as well as in Indian Currency and payment will be done as per the Indian Currency mentioned.
- 19 Increased statutory levies and duties above the rate quoted in the tender will be borne by the manufacture / tenderer and the Institute shall not extend validity period for this reason and it will not bind the Institute for supplies beyond the date specified in the Order / Tender.
- 20 No tenderer shall be allowed at any time on any ground whatsoever to revise or modify the rates quoted by them. The tenderer will not be allowed to withdraw the offer quoted. In the event of withdrawal the EMD deposited by the tenderer shall be forfeited.
- 21 The Bidder should ensure that the Biobank facility offered by them is as per the specification laid down by the Institute. If at any stage (even after placement of order, shipment, installation, etc.) it is noted that the Biobank facility offered does not meet the specifications laid down by

Institute, the Director, ICMR-NICPR, NOIDA, reserves the right to take any decision including forfeiture of EMD/Bank Security. Any dispute in this regard concerning any terms and conditions of the tender and on the supply of equipment or in the establishment of Biobank will be subject to NOIDA jurisdiction only.

- 22 The EMD will be returned to unsuccessful tenderer only after the tenders are finalized. In case of successful tender, the EMD will be returned after satisfactory installation and functioning of the equipment in the Biobank facility, after the receipt of Bank Security.
- 23 Telegraphic / conditional tender will not be accepted.
- 24 The Warranty period of the establishment will start after one month of complete installation, commissioning and testing.
- 25 If the tenderer (s) fail to execute the order(s) within the specified time (quoted in the tender) from the date of receipt of order or as mutually agreed to in writing, the order will be cancelled and EMD will be forfeited and the tenderer will be declared as blacklisted for further tendering.
- 26 All damaged or unapproved goods shall be returned at supplier's cost and risk and the incidental expenses incurred by the Institute thereon shall be recovered from the supplier. Defective parts in equipments of the Biobank, if found before installation and during the warranty period, shall be replaced within two weeks (in case of domestic supplier) and four weeks (in case of foreign supplier) on receipt of the intimation from the office at the cost and risk of supplier including all other charges.
- 27 The firm or tenderer will not be allowed to change the name of the beneficiary in the irrevocable Letter of Credit or in the Wire Transfer.
- 28 The Instrument(s) & Software(s) of the Biobank should be installed and tested as per the specification free of charge. Training of at least two operators of the Institute staff as per commitment of the tender is to be provided free of cost on-site compulsorily and additional training offsite at the cost of tenderer.
- 29 One service engineer and one IT specialist should be stationed on site for a duration of five years after initiation of Biobank facility with bidders cost.
- 30 The bidder has to facilitate transfer of samples stored at other out station sites in the country (India) maintaining the integrity and safety of samples after the Biobank has been established. No additional payment

will be borne by the NICPR/ICMR.

- 31 Manufacturer's Test Certificate along with conditions and results is to be supplied along with the majorequipment of the Biobank facility.
- 32 The firm should clearly identify all the pre-installation requirements as per the technical specifications and include them in their tender / quotation. If the firm ignores this clause, it will be presumed that the items/works required at the time of installation for the Biobank will be borne by the firm at their own expenses.
- 33 Supplier should give an undertaking that spare parts will be supplied as and when ordered for a period of ten years from the date of installation of the Biobank.
- 34 Bidders are required to submit copy of supply orders from minimum three agency/institutions in which they have established similar capacity Biobank facility through OEM along with the satisfactory report from the users.
- 35 Based on the above information NICPR will have its option to obtain details of the equipment, it's performance, after services, etc. for evaluation of the tender, directly from the concerned labs/scientists, etc.
- 36 The tenderer has to bear water and electricity charges during establishment of the Biobank facility as per the prevailing Government rates.
- 37 The estimated running cost per annum including consumption of electricity/water/liquid nitrogen etc. and should be projected in the tender document.
- 38 The tender has to include all the water, drainage, electrical installation and HVAC, internet and telephone wiring etc. (as per requirement) in the Biobank facility.
- 39 The bidders should ensure that the Biobank facility is earthquake resistant and if necessary suitable measures may be taken.
- 40 The equipment should be supplied with manuals and the manuals including technical drawings should be complete in all respects to operate the systems without any problem. If the manual are on chargeable basis, the same should be included in the offer. Cost of the manual should also be shown in the tender document.
- 41 After successful installation the minimum down time of equipment /

instrument in case of breakdown must be mentioned. If the identified firm or person fails to put the system into working condition, further alternative course of action should be suggested adhering to minimum downtime.

- 42 If the supplier fails to supply, installation commission and training for the equipment as per specifications mentioned in the order within the due date, the supplier is liable to pay liquidated damages of 0.5% value of the Purchase Order awarded, per every day.
- 43 All the test certificates/authorization letters/ Quality assurance letters will be verified online. Complete details of online link be mentioned mandatorily. Agent authorization letter by OEM will also be verified online.
- 44 If the item is proprietary in nature, the firm should submit a proprietary Article certificate from the original Equipment Manufacturer.
- 45 Attach a copy of registration certificate under the compulsory scheme of Ministry of Finance regarding the registration of Indian agent of foreign supplier wherever it is applicable / available.
- 46 All the foreign instrument/equipment should be supplied, installed, commissioned and tested within 6 months after receipt of supply order.
- 47 To indicate the Warranty of 'free of cost' item with the equipment separately, if any.
- 48 The technical bids/Financial bids will be opened in the presence of the tenderer.
- 49 A pre bid meeting will be held on 09/10/2019 at 3.00 PM in the board room, 2<sup>nd</sup> Floor, NICPR, Noida. Bidders are requested to attend the pre bid meeting with their points on the tender document. Queries of the bidders may be submitted on or before 07/10/2019 by email : [kumar.anuj@gov.in](mailto:kumar.anuj@gov.in)
- 50 The Director, ICMR-NICPR reserves the right to cancel the tender process anytime, or, reject or all the tenders without assigning any reason.



**(Director)**  
ICMR-NICPR,  
Noida

I / We agree to abide by all the terms & conditions mentioned as above.

(Signature of the authorized tenderer)

Enclosures:

- i) Check list with all supporting documents



## **CHECK LIST**

Demand Draft of E. M. D in favour of “Director NICPR”	<b>DD No:_____Dt._____ Rs. Five Lakhs only payable at NOIDA</b>
Technical Bid enclosed (Yes/No)	
Price Bid (Yes/No)	
Technical Specifications duly filled in (Yes/No)	
Certificate of manufacturer’s/authorization of agent (s) (Yes/No)	
Detailed Literature in original of quoted items attached (Yes/No)	
Highlighted the specification in the literature with marker (Yes/No)	
Copy of ISO/International Certification (Yes/No)	
Tender Documents cost (Vide DD No.) for INR 2950/- in favour of “Director NICPR”	<b>DD No:_____Date_____ payable at NOIDA</b>
Other Documents if any attached	

I have gone through all the terms and conditions and undertake to abide by them. I agree that in case I have not followed any terms and conditions and have provided wrong and misleading information my offer shall be rejected without any reason being assigned to me.

**Authorized Signatory of  
the firm (with Seal)**